



Yellow Medicine River Watershed District

122 N Jefferson St | P.O. Box 267 | Minneota MN 56264-0267
admin@ymrwd.org | (507) 872-6720 | www.ymrwd.org



Regular Meeting Minutes July 10, 2017

Call to Order

The meeting was called to order by President Tim Buysse at 9:00 a.m. at the Yellow Medicine River Watershed District (YMRWD) Office at 122 North Jefferson Street in Minneota, MN.

Managers present: President Tim Buysse
Vice President James Kraus
Treasurer Tim Dritz
Secretary John Boulton
Public Relations Manager Doug Gregoire

Others present: Emily Javens, YMRWD Administrator
Colleen Wichern, Lincoln SWCD Administrative Assistant
Gary Crowley, Lyon County Commissioner
Kerry Netzke, Area 2 Executive Director

Approval of the Agenda

Boulton moved to approve the agenda with no changes. Gregoire seconded. Motion passed 5-0.

Approval of Past Meeting Minutes

Dritz moved to approve the minutes. Kraus seconded. Motion passed 5-0.

Treasurer's Report

Javens presented the following reports:

- | | |
|--------------------------|---------------------------------------------|
| • Balance Sheet | Total Liabilities and Equity = \$218,816.51 |
| • Profit and Loss Report | Net Income = -\$115,904.65 |
| • Warrants to be Paid | Total Warrants = \$103,338.23 |
| • Ditch Balance Report | Total net Income = -\$114,953.13 |

Outstanding warrants to be paid include:

- | | |
|-------------------------------------|-------------------------------------------|
| • Bankcard Center | Credit Card = \$752.20 |
| • Bolton & Menk, Inc. | Ditch 38 Engineering Services = \$6474.50 |
| • Century Tel | Phone and Internet = \$116.53 |
| • Farm & Home Publishers, LTD | Plat Book = \$53.80 |
| • James Weidemann | Ditch 38 & 39 Ditch Viewing = \$2688.93 |
| • Jim Wambeke | Rent = \$500.00 |
| • John A. Engels | Legal Guidance on Permit Issues = \$91.50 |
| • Lincoln County Highway Department | Ditch 39 Drainage Permit Fee = \$100.00 |
| • Loo Con, Inc. | Ditch 38 Construction = \$91,473.77 |
| • Minneota Mascot | Ditch 39 Public Hearing Notice = \$186.00 |
| • Rinke Noonan | Ditch 39 Attorney Fees = \$157.50 |
| • Steven Johnson | Ditch 38 & 39 Ditch Viewing = \$743.50 |

Kraus moved to pay the warrants and file the treasurer's report. Boulton seconded. Motion passed 5-0.



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Old Business –

No Old Business

New Business – Norland 6 Road Retention Project

Kerry Netzke presented information on the project. Area 2 can provide 75% of funding through bonding funds. The remaining 25% needs to come from local sources. The remaining funding for the project has been secured through Lyon County. Project will be completed before harvest and shouldn't take more than 3 weeks, ending before September 29th. Since the estimated construction cost is expected to come in under \$100,000.00, the engineer is recommending the board request quotes rather than going out for public bid. Area 2 has six contractors experienced with this type of work who can be contacted. Quotes should come in by July 27th and a special meeting could be held the same day. \$116,397.30 is the total estimate for the project; cost share agreement portion for the bonding fund would be \$87,297.98.

Boulton moved to authorize sending out requests for quotes. Gregoire seconded. Motion passed 5-0.

Boulton moved to hold a Special meeting on July 27, 2017 at 11:00 a.m. for the purpose of reviewing bids and selecting a contractor for the project. Kraus seconded. Motion passed 5-0.

Boulton moved to enter into cost share agreement for bonding funds. Dritz seconded. Motion passed 5-0.

New Business – Area 2 Dam Inspections

Netzke presented results for the Area 2 dam inspections completed on June 5, 2017. Some typical maintenance is needed, such as removal of debris around outlet structures, etc. One of the dams has had excessive debris around the outlet for the third year in a row, coming from logs along the shoreline that could be removed by adjacent landowner.

Dritz moved to release inspection reports to DNR with direction for staff to work with adjacent landowners to remove excess debris that is migrating to outlet structure every year. Kraus seconded. Motion passed 5-0.

New Business – Request for Permit: Connection to WD-18 (Fagen Farms)

Discussion was held in regards to tiling project and 4 connections to WD-18.

Kraus moved to approve the permit contingent upon receipt of past permit fee being paid. Dritz seconded. Motion passed 5-0.

Public Hearing – Lincoln County Ditch 39 Improvement Project (continued)

Buyse recessed the regular meeting at 10:00 a.m. to conduct the public hearing of Lincoln County Ditch 39 Improvement Project. He resumed the regular meeting at 10:05 a.m. (Details from that hearing are provided in separate meeting minutes.)



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New Business – Lincoln County Ditch 39 – Final Order

Discussion was held on the findings and final order establishing drainage project, adopting and confirming the viewers' report of improvement benefits and damages, adopting and confirming the viewers' report of redetermined benefits and damages, authorizing application of separable maintenance and directing construction of the project in the matter of the petition of Nuese and others for the improvement of Lincoln County Ditch 39 and the matter of redetermination of benefits for Lincoln County Ditch 39.

Motion made by Kraus to approve the findings and order. Boulton seconded. Motion passed 5-0.

Other Business – Ditch 4 and 5 Grass Seeding

Discussion was held as to what type of grasses should be seeded along ditch 4 and ditch 5. Discussion was held in regards to selecting and purchasing a more expensive native seed mix that would provide better stability.

Motion was made by Kraus to approve the purchase of seed for ditch 4 and ditch 5 and to have The Watershed District pay for half of the cost of the seed on the project. Boulton seconded. Motion passed 5-0.

Other Business – Soil and Water Management Field Day

There is a Soil and Water Management Field Day being held on July 18, 2017 at the Southwest Research and Outreach Center in Lamberton.

Boulton moved to approved attendance by staff and managers to the field day. Kraus seconded. Motion passed 5-0.

Public Comment, Reports, and Adjournment

Javens provided a written and verbal update of the past month's activities.

Dritz gave an update on the MAWD conference. The funding increase was passed.

Boulton gave an update on the MAWD Conference.

At 10:28 a.m. Dritz moved to adjourn the meeting. Boulton seconded. Motion carried 5-0 and the meeting was adjourned.

Respectfully Submitted,

John Boulton

Secretary John Boulton

8/14/2017

Date

Minutes prepared by Wichern

The next regularly scheduled meeting of the Yellow Medicine River Watershed District will be held at 9:00 a.m. on August 14, 2017 at the District Office.