



# Yellow Medicine River Watershed District

122 N Jefferson St | P.O. Box 267 | Minneota MN 56264-0267  
[admin@ymrwd.org](mailto:admin@ymrwd.org) | (507) 872-6720 | [www.ymrwd.org](http://www.ymrwd.org)



## Regular Meeting Minutes September 11, 2017

### Call to Order

The meeting was called to order by President Tim Buysse at 9:00 a.m. at the Yellow Medicine River Watershed District (YMRWD) Office at 122 North Jefferson Street in Minneota, MN.

Managers present: President Tim Buysse  
Vice President James Kraus  
Treasurer Tim Dritz  
Secretary John Boulton  
Public Relations Manager Doug Gregoire

Others present: Emily Javens, YMRWD Administrator  
Brooke Buysse, YMRWD/SWCD Shared Water Resources Technician  
Gary Crowley, Lyon County Commissioner  
Brooke Swart, Dick Holmberg Accounting \*  
Corey Hoffman, Wergeland 14 Landowner \*  
John Engels, YMRWD Attorney \*  
*\*Partial Attendance*

### Approval of the Agenda

**Dritz moved to approve the agenda with no changes. Boulton seconded. Motion passed 5-0.**

### Approval of Past Meeting Minutes

**Boulton moved to approve the minutes. Kraus seconded. Motion passed 5-0.**

### Treasurer's Report

Javens presented the following reports:

- |                          |   |
|--------------------------|---|
| • Balance Sheet          | Total Liabilities and Equity = \$195,919.76 |
| • Profit and Loss Report | Net Income = -\$116,736.35                  |
| • Warrants to be Paid    | Total Warrants = \$107,923.10               |
| • Ditch Balance Report   | Total net Income = -\$101,320.26            |

Outstanding warrants to be paid include:

- |                              |  |
|------------------------------|--|
| • Finance and Commerce, Inc. | Ditch 39 Ad for Bids = \$202.60                  |
| • League of MN Cities        | Annual Membership Dues= \$1860.00                |
| • Lincoln SWCD               | Shared Services May 1-Aug 31 = \$4066.94         |
| • Loo Con, Inc.              | Ditch 38 Improvements-Construction= \$100,962.66 |
| • Jim Wambeke                | Rent = \$500.00                                  |
| • Minneota Mascot            | Public Notices = \$192.20                        |
| • One Office Solution        | Copier Expenses = \$13.70                        |
| • Taunton Senior Center      | Meal for Advisory Committee meeting = \$125.00   |

**Dritz moved to pay the warrants and file the treasurer's report. Boulton seconded. Motion passed 5-0.**



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## Old Business – Wergeland 14 Complaint

Corey Hoffman was present to respond to a complaint that was received by the board during the previous meeting.

**Gregoire moved to table the discussion until legal guidance could be obtained and to authorize Javens to hire an attorney. Kraus seconded. Motion passed 4-0-1 with Boulton abstaining from the vote.**

## New Business – 2016 Audit

Brooke Swart presented the 2016 Audit to the board. The board noted that the names of the officers on needed to be corrected. Swart agreed to make those changes and submit the audit to the state.

**Dritz moved to approve the audit with the corrections noted. Boulton seconded. Motion passed 5-0.**

## New Business – Watershed District Boundary Revision

Javens presented information on the procedure for revising a watershed district boundary. The advisory committee recommended the board consider a revision in order to get the district boundary aligned with the One Watershed One Plan (1W1P) boundary. The board directed Javens to talk to Yellow Medicine County directly since the impact would be greatest to them and have the topic added to the next 1W1P policy committee meeting.

## New Business – Ag Solver Software Cost Share

Javens requested feedback on whether the board wanted to pursue the opportunity to partner with Pheasants Forever on cost sharing AgSolver software licenses for local producers. The board was not interested in pursuing the opportunity after receiving feedback from the advisory committee.

## New Business – MAWD Resolutions

Javens presented the 2017 resolutions packets for the MN Association of Watershed Districts (MAWD) and asked if there were any topics the board wanted to forward to MAWD. The board did not have any issues they felt warranted the submittal of a resolution this year.

## New Business – Request for an After-the-Fact Permit - David Swenson

Javens presented an after-the-fact ditch cleaning permit request from David Swenson in Oshkosh 13.

**Gregoire moved to approve the permit and assess a \$250 after-the-fact permit fee. Dritz seconded. Motion passed 5-0.**

## New Business – Request for Permit-Gary Van Hyfte

Javens presented a permit request for tiling for Gary Van Hyfte in Norman 34. This permit had miles of downstream properties it crossed before it would reach public waters. The board felt that the signatures the landowner obtained were sufficient to the project.

**Kraus moved to approve the permit for Gray Van Hyfte. Boulton seconded. Motion passed 5-0.**



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## New Business – Request for Permit- Dollar General

Javens presented a request from Dollar General to install a 12” culvert under the driveway of their new building.

**Dritz moved to approve the permit for Dollar General. Gregoire seconded. Motion passed 5-0.**

## New Business – Lincoln CD-39 Award

Javens presented the engineer’s recommendation to award the Lincoln County Ditch 39 project to Cooreman Construction, who was not the low bidder. Rite-Way Drainage had submitted a lower bid but had later asked to have it withdrawn after finding material and substantial errors in their submitted bid.

**Dritz moved to accept the withdrawal of Rite-Way Drainage and return the bid security without penalty. Gregoire seconded. Motion passed 5-0.**

**Boulton moved to award the project to Cooreman Construction. Dritz seconded. Motion passed 5-0.**

## Public Hearing: 2018 Budget and Levy

No one was present to provide feedback on the 2018 budget and levy.

**Motion by Dritz, second by Boulton, to approve the budget and set the levy at \$240,000. Motion passed 5-0.**

## Public Comment, Reports, and Adjournment

Engels had reviewed the 1W1P Memorandum and stated no changes were needed. Crowley shared updates from the county. Boulton gave an update on the Area 2 meeting. Javens informed the board that there are two new additional alternative practices that can be considered for the buffer law and noted that the CREP sign up is open.

**At 11:09 a.m. Kraus moved to adjourn the meeting. Dritz seconded. Motion carried 5-0 and the meeting was adjourned.**

Respectfully Submitted,

*John Boulton*

Secretary John Boulton

*10/09/2017*

Date

*Minutes prepared by Brooke Buysse*

**The next regularly scheduled meeting of the Yellow Medicine River Watershed District will be held at 9:00 a.m. on October 9<sup>th</sup> at the District Office.**