



# Yellow Medicine River Watershed District

122 N Jefferson St | P.O. Box 267 | Minneota MN 56264-0267  
[admin@ymrwd.org](mailto:admin@ymrwd.org) | (507) 872-6720 | [www.ymrwd.org](http://www.ymrwd.org)

## Regular Meeting Minutes February 17, 2020

### Call to Order

The meeting was called to order by President Tim Dritz at 9:00 a.m. at the Yellow Medicine River Watershed District (YMRWD) Office at 122 North Jefferson Street in Minneota, MN.

- Managers present: President Tim Dritz  
Vice President Randy Kamrath  
Public Relations Bill Briggs  
Secretary Elmo Volstad  
Treasurer Tim Buysse
- Others present: Michelle Overholser, YMRWD Administrator  
Gary Crowley, Lyon County  
Gary Laleman, Lyon SWCD

### Set Agenda

**Buyse moved to approve the agenda. Volstad seconded. Motion passed unanimously.**

### Approval of Past Meeting Minutes (January 20, 2019)

**Kamrath moved to approve the minutes. Briggs seconded. Motion passed unanimously.**

Overholser presented the following reports:

- Profit and Loss Report

Net Income = \$-42224.06  
Total Expenses = \$43509.93

Outstanding warrants to be paid:

- Century Tel & Cell phone
- One Office Solution
- Jim Wambeke
- Payroll/PerDiems
- Payroll Liabilities
- Board and Staff
- Bankcard Center
- Beaver Control

Phone/Internet=\$224.55  
Copier/copies=\$8.50  
Rent=\$700.00  
Salaries/periderms=\$5253.61  
Taxes/Benefits/Retirement=\$2635.48  
Mileage/expenses=\$92.00  
Credit Card=\$579.24  
Bounty=\$30.00

**Buyse moved to approve the treasurer’s report. Briggs seconded. Motion passed unanimously.**

### Permits

No permits to approve this month.

### Public Comment, and Reports

Michelle Overholser gave a report that she was working on updating the employee policy. She has been working with FEMA to get all that documentation turned in. Permitting has been slow, but it is expected to pick up soon. She anticipates offering the new position this week. She has also been working on end of the year reporting and finalizing work for the WRAPs SWAG grant.



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Dritz reported that he went to the Nitrogen Conference in Mankato. He thought it was a good conference and encouraged any that were interested to attend the one in Alexandria.

Briggs reported that he went to his first 1W1P Policy committee meeting.

## Old Business – Equipment/Vehicle

Overholser reported that the policy committee for the YM1W1P supports using some of the watershed based funding grant funds towards the purchase of a District Truck. Overholser is going to work on getting some state bids.

## New Business – Lake John Bid

Overholser is requesting authorization to open bids for the Lake John haying. Briggs abstained from the discussion and disclosed a conflict of interest. He intends to bid for the contract.

**Volstad moved to approve opening up the bidding period. Kamrath seconded. Briggs abstained from voting. Motion 4-0.**

## New Business – Drainage Meeting March 16

The spring drainage meeting/viewers association meeting is on March 16th which is the board meeting date. Overholser enquired if the board wanted to move the meeting so that board and or staff could attend or if the board would just prefer to leave the meeting as is.

**Kamrath moved to move the meeting to March 9<sup>th</sup>. Volstad seconded. Motion passed unanimously.**

## New Business – Nitrogen Conference Alexandria

Overholser just reminded the board of the Nitrogen Conference in Alexandria and provided some information on what was going to be covered, in case anyone was interested and able to attend.

## 1W1P Cost-share Contracts

No new contracts

## 1W1P Cost-Share Payments

Partial payment of \$15,566 to Harry Ratajczak, partial payment of \$16,952.57 to Paula Sterzinger. All the work that is being paid for has been completed and the correct forms and information submitted.

**Kamrath moved to approve the payment. Buysse seconded. Motion passed unanimously.**

## Other Business – Future Events

### Dates to Note:

Regular Meeting Moved	March 9 <sup>th</sup>
Spring Drainage Meeting	March 16 <sup>th</sup>



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Legislative Days            March 18-19<sup>th</sup>  
Nitrogen Smart              Multiple days/sessions

## Adjournment

**Dritz called the meeting adjourned.**

Respectfully Submitted,

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Secretary Elmo Volstad

Date

*Minutes prepared by Michelle Overholser*

**The next regularly scheduled meeting of the Yellow Medicine River Watershed District will be held at 9:00 a.m. on March 9, 2020 at the District Office.**