



# Yellow Medicine River Watershed District

122 North Jefferson Street, P.O. Box 267, Minneota MN 56264-0267

Phone: 507-872-6720 [www.ymrwd.org](http://www.ymrwd.org) [ymrw@centurytel.net](mailto:ymrw@centurytel.net)



## Regular Meeting Minutes May 9, 2016

### Call to Order

**The meeting was called to order** by President Tim Buysse at 9:00 a.m. at the Yellow Medicine River Watershed District Offices at 122 North Jefferson Street in Minneota, MN.

Managers present: President Tim Buysse  
Secretary John Boulton  
Treasurer Tim Dritz  
Public Relations and Information Officer James Kraus

Managers absent: Vice President Jeff Hoffman

Others present: Pauline VanOverbeke, Lincoln Soil and Water Conservation District (SWCD)  
Jason Beckler, MN Board of Water and Soil Resources  
Brandon Prellwitz, B and R Tiling  
Rodney Stensrud, Lyon County  
Kerry Netzke, Area II River Basin Projects, Inc.  
John Kolb, Rinke-Noonan Law Offices  
Bill Helget, Bolton & Menk

Administrator Emily Javens was not in attendance at the meeting due to a family emergency.

### Approval of the Agenda

#### **M/S/P to approve the agenda:**

**Motion by:** Tim Dritz  
**Second by:** John Boulton  
**Passed:** 4-0

### Treasurer's Report

#### **M/S/P to approve the treasurer's report:**

**Motion by:** John Boulton  
**Second by:** James Kraus  
**Passed:** 4-0

**M/S/P to pay the warrants**, but to hold delivery of payment to B and R Tiling until Kraus or Hoffman can confirm with Ditch Overseer Loren Lozinski that the benefitted property owners are satisfied with the work performed by the contractor to clean out the ditch bottoms and level the spoil piles along Ditches 4 and 5.

**Motion by:** John Boulton  
**Second by:** Tim Dritz  
**Passed:** 4-0



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Warrants to be paid:	Aracely Leos	Office Cleaning	\$30.00
	B and R Tiling	Ditch Maintenance	\$7,204.00
	Bolton & Menk, Inc.	Ditch Engineering	\$2248.00
	Cody Bernardy	Beaver Bounty	\$30.00
	Donald Anderson	Beaver Bounty	\$240.00
	Jim Wambeke	Office Rent	\$500.00
	League of MN Cities	Insurance	\$4,402.00
	MN Dept of Unemployment	Claims	\$3,195.00
	Netpoint	Website	\$8.95
	Rinke Noonan Law Offices	Attorney Fees	\$183.00
	Shawn Dieken	Beaver Bounty	\$210.00
	Steve Johnson	Viewing	\$858.38
	Tom Barber	Beaver Bounty	\$90.00
	CenturyLink	Phone, Internet	\$160.40
		<b>TOTAL =</b>	<b>\$19,359.75</b>

## Request for Funding – Shared Server

Pauline VanOverbeke presented a proposal to share the use of an off-site server with Redwood SWCD and Lincoln SWCD that would be operated by Southwest West Central Cooperative Services. The agreement would include 500 GB of storage space backed up in 2 locations, remote desktop access, virus protection, and website and email hosting. The start-up cost would be \$4453.64 with annual cost of \$1,124.39, but the costs could go down if more partners enter in the agreement. The capacity of the server is only about half full at this time with the 3 proposed users.

**M/S/P to table discussion on entering an agreement for a shared server** until 2017 budgeting is underway and further research can be completed to determine current needs and other suitable options for these services.

**M**otion by: John Boulton

**S**econd by: Tim Dritz

**P**assed: 4-0

## Request for Funding – Small Dam Repair

Kerry Netzke presented a request for funding from Luke Moore in the amount of \$2,500 for repair of a small dam located in Nordland Township Section 34. The project provides pre-treatment to the Sonstegard Dam and the work is estimated to cost \$39,207.85. Area II River Basins Projects will provide 75% funding through state bonding money and Moore is responsible for funding or securing cost share funds for the remaining 25%.

**M/S/P to approve \$2500 in cost share funding for the small dam repair project located in Nordland 34.**

**M**otion by: John Boulton

**S**econd by: James Kraus

**P**assed: 4-0



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## Request for Funding – Ditch Buffer Signs

Prior to the meeting, Javens provided a written request for supplies needed to install signs delineating the edge of ditch buffers where violations occur. Supplies needed include fiber glass posts, a post pounder, and decals to put on the posts. The cost for 20 posts was estimated to be under \$750.

**M/S/P to approve purchase of supplies for 20 ditch buffer signs, not to exceed \$750.**

**Motion by:** Tim Dritz

**Second by:** John Boulton

**Passed:** 4-0

## Permit Applications

The Board reviewed one permit renewal request and two new permit applications. Javens recommended approval of all 3 permits based on her review of the projects prior to the meeting.

**M/S/P to approve the drainage permit applications:**

**Motion by:** Tim Dritz

**Second by:** John Boulton

**Passed:** 4-0

Application #	Location	Applicant	Activity	Board Action
<b>2016-01R:</b>	Swede Prairie 28	Dan Larson	Tiling (Permit Renewal)	Approved
<b>2016-05-01</b>	Sandnes 9, 10	Yellow Med Co.	Bridge Replacement	Approved
<b>2016-05-02</b>	Limestone 33	Merle Rost	Tiling	Approved

## Lincoln County Ditch 39 Preliminary Hearing and Actions

The regular monthly meeting was recessed by Buysse at 10:03 a.m. in order to hold a preliminary hearing in the matter of the petition by Nuese and others for the Improvement of Lincoln County Ditch 39.

The meeting was reconvened by Buysse at 10:53 a.m.

Kolb discussed four resolutions that were needed as a result of actions taken at the preliminary hearing. During the hearing, comments were received and considered and a preliminary hearing order was adopted that accepted the preliminary survey report, ordered the preparation of a final engineering report and appointed viewers. The next step would be to adopt a deficiency resolution, reimbursement resolution, redetermination order, and a secretary's order to administer the viewer's oath.

**M/S/P to adopt a Deficiency Resolution** in the matter of the petition of Nuese and others for the improvement of Lincoln County Ditch 39.

**Motion by:** Tim Dritz

**Second by:** John Boulton

**Passed:** 4-0



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**M/S/P to adopt a Reimbursement Resolution** in the matter of the petition of Nuese and others for the improvement of Lincoln County Ditch 39.

**M**otion by: Tim Dritz

**S**econd by: John Boulton

**P**assed: 4-0

**M/S/P to adopt a Redetermination Order** in the matter of the petition of Nuese and others for the improvement of Lincoln County Ditch 39.

**M**otion by: Tim Dritz

**S**econd by: John Boulton

**P**assed: 4-0

**M/S/P to adopt the Secretary's Order** in the matter of the petition of Nuese and others for the improvement of Lincoln County Ditch 39.

**M**otion by: Tim Dritz

**S**econd by: John Boulton

**P**assed: 4-0

## Public Comment and Reports

Public comment was called for by Buysse and no one wished to address the board.

Reports were called for by Buysse. Beckler updated the board and provided handouts on the new buffer law amendments and the One Watershed One Plan project.

## Meeting Adjournment

The meeting was adjourned by Buysse at 11:33 a.m.

Respectfully Submitted,

***John Boulton***

***6/13/16***

Secretary of the Yellow Medicine River Watershed District

*Minutes prepared by Javens*

**The next regularly scheduled meeting of the Yellow Medicine River Watershed District is June 13, 2016 at 9:00 a.m. at the district office.**