



Yellow Medicine River Watershed District
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March 9, 2015

Regular meeting minutes

The regular meeting of the Yellow Medicine River Watershed District Board of Managers was called to order at 9:00 a.m. by Board Chairman Tim Buysse. Board managers present were Tim Dritz, John Boulton, and Corey Hoffman. Also in attendance was Cindy Potz, administrator and Emma Volz, technician.

#1. Approval of Agenda

The agenda was presented to the board for review and approval.

3-01-2015 Motion was made by C Hoffman, seconded by Boulton to approve the agenda.

All voted aye. Motion carried.

#2. Approval of Previous Minutes

The draft minutes of February 2015 were presented to the board.

3-02-2015 Motion was made by Boulton, seconded by C Hoffman to approve the minutes of February 9, 2015. All voted aye. Motion carried.

#3. Approval of Treasurer's Report

The treasurer's report was presented to the board by Potz. She presented the monthly budget report and the projects and ditches' financial reports for the past month.

After discussion,

03-03-2015 Motion was made by Dritz, seconded by C Hoffman to approve the treasurers' report. All voted aye. Motion carried.

#4. Approval of Submitted Warrants

The submitted warrants were presented to the board for approval.

3-04-2015 Motion was made by Dritz, seconded by C Hoffman, to approve payment on the warrants to be paid. All voted aye. Motion carried.

The approved warrants are as follows:

7708	James Wambeke	rent	\$500.00
7712	Century Tel	telephone	\$130.00
7711	Netpoint	website service	\$8.95
7695	managers per diem	Dritz	\$1,006.66
		J Hoffman	\$0.00
7714		Boulton	\$386.21
7713		Buyse	\$607.96
		C Hoffman	\$0.00
7696	staff	Potz	\$2,669.57
7697		Volz	\$2,022.90
eft	PERA	employee retirement fund	\$909.53
eft	IRS	payroll taxes	\$1,382.96
7698	Tetra Tech Divisions	WRAPS modeling	\$3,063.50
7699	Ivanhoe Times	publishing Ditch 38 notice	\$60.00
7700	Northern Business Products, Inc	supplies	\$117.90
7701	Minnesota State University	LiDAR analysis BWSR Grant	\$8,861.10
7702	Minneota Mascot	publishing Ditch 38 notice	\$74.75
7703	John Engels	legal	\$594.00
7705	The Computer Man, Inc	ink cartridges	\$138.30
7706	Lincoln SWCD	WRAPS	\$380.00
7707	YM SWCD	WRAPS	\$520.00
7709	Lyon County GIS	printing maps	\$90.00
7710	Davis Typewriter Co	supplies	\$163.66
eft	MN Department of Revenue	taxes	\$526.00

#5. Approval of Submitted Tiling Permits

Volz presented the tiling permit applications for the month of March. after discussion, 03-05-2015 Motion was made by C Hoffman, seconded by Boulton, to approve the submitted tiling permit applications. All voted aye. Motion carried. The approved applications are as follows.

010315	3/9/2015	Tom Oftedahl	4552 200th Ave	Hanley Falls	MN	56245	YM	Sandnes	7	SW 1/4	approval pending DNR
020315	3/9/2015	Darren Kompelien	4187 168th Ave	Cottonwood	MN	56229	Lyon	Vallers	8	NE 1/4	Renewal #141113

#6. Administrator's Report

Potz reported that she has scheduled meetings with Senator Dahms and Senator Weber at the MAWD legislative breakfast in St Paul on March 12, for John Boulton, Tim Dritz, and Corey Hoffman who will be attending. Discussion was held on the topics that we want to be addressed.

Potz reported on some bookkeeping matters, in that a refund from Unemployment Insurance will be received in the amount of approximately \$3000.00.

Potz reported that she will be upgrading the Quick Books Pro to the 2015 version.

Potz requested a management meeting to discuss employee benefits. The board will allow time at the next meeting for employee concerns.

Potz reported on the One Watershed One Plan Kick off meetings having been postponed due to impending bad weather, and rescheduled for March 10 and 11, 2015 at the Minneota Sportsmans Club in Minneota. Potz reported on our error in sending complete addresses to Area II for the kick off meetings. We regret this unfortunate in-office miscommunication.

Potz reported on the WRAPS progress, which she is expecting to be completed by June 30, 2015, which is the end of the contract. MPCA has scheduled meetings on this project, for review of the reports and the modeling. Those dates are April 2, 2015 from 12:00-4:00 p.m. at the Minneota City Hall, May 7, 2015, from 9:00 a.m. to 4:00 p.m. and May 21, 2015 from 9:00 a.m. to 4:00 p.m. also at the Minneota City Hall.

#7. Board Managers Reports

Boulton and Buysse reported on their attendance at the Hawk Creek Watershed annual meeting in Willmar on February 25.

Tim Dritz attended the drainage workshop in Sioux Falls on February 24-25 2015. Emma Volz also attended. They reported on the topics they were presented.

#8. Lincoln County Ditch 38 Preliminary Engineers Report Public Hearing

The Lincoln County Ditch 38 public hearing for the preliminary engineers report was called to order at 11:00 a.m. by board chairman Tim Buysse. Our legal counsel for this project, Mark Gruenes attended the hearing. Also in attendance were Kevin and Joanne Downing, Lincoln county landowners. Discussion was held on having not sufficiently sending a notice to all the parties that should have been noticed. The Limestone township officers were not properly noticed. Therefore under advisement of Attorney Mark Gruenes and Attorney for the petitioners, John Kolb, the hearing will be reconvened at a later date. Discussion was held on the date to establish for the hearing. After discussion, following the email on available dates from the engineer and the lawyers,
03-06-2015 Motion was made by Hoffman, seconded by Boulton to reconvene the hearing on March 20, 2015 at 10:30 a.m. at the Watershed District office.

#9. Adjourn the meeting

Chairman Tim Buysse asked for a motion to adjourn the meeting.

3-07-15 Motion was made by Boulton, seconded by Dritz to adjourn the meeting.
All voted aye. Motion carried. Meeting adjourned at 11:45 a.m.

Respectfully Submitted,

Corey Hoffman, Secretary of the Yellow Medicine River Watershed District

Minutes prepared by CMP

The next regular meeting of the Watershed District board of managers will be held on April 13, 2015 at 9:00 a.m. at the office of the Yellow Medicine River Watershed District.