



Yellow Medicine River Watershed District

122 North Jefferson Street, P.O. Box 267, Minneota MN 56264

Phone 507-872-6720, Fax 507-872-6958

Regular Meeting Minutes

December 14, 2015

The regular meeting of the Yellow Medicine River Watershed District Board of Managers was called to order at 9:00 a.m. by President Tim Buysse. Other managers present were Tim Dritz, John Boulton, Jeff Hoffman, and Corey Hoffman. Also in attendance were Interim Administrator Emily Javens. Attorney John Engels was present during the ditch petition and motion reconsideration portions of the meeting.

#1. Approval of Agenda

The agenda was presented to the board for review and approval. 12-01-2015 Motion by Dritz, second by J. Hoffman to approve the agenda. All voted aye. Motion carried.

#2. Approval of Previous Minutes

The minutes of the regular November 2015 meeting were presented to the board. 12-02-2015 Motion by J. Hoffman, second by C. Hoffman to approve the minutes of November 2015 as amended. All voted aye. Motion carried.

#3 - #4. Approval of Treasurer's Report and Submitted Warrants

The Treasurer's report was presented to the Board by Treasurer Dritz. He presented the current balance sheet, profit and loss report, bills to be paid, and the ditch balance report.

12-03-2015 Motion by Boulton, second by C. Hoffman to approve the treasurer's report and pay the following warrants. All voted aye. Motion carried.

The approved warrants include:

Bolton & Menk, Inc.	Ditch 38 engineering	\$2,765.00
CenturyTel	Phone / internet / fax	\$129.91
Doug Schuttler	Beaver bounties (10 beavers)	\$300.00
Jim Wambeke	Rent	\$500.00
Jacob Hoffman	Beaver bounties (4 beavers)	\$120.00
Lee Dritz	Beaver bounties (3 beavers)	\$90.00
Lucas Moore	Cost share payment	\$2,500.00
Netpoint	Website	\$8.95
RESPEC	October/November Administration	\$9,516.28
Rinke Noonan Law Offices	Ditch 38	\$1,091.50
Tom Barber	Beaver bounties (4 beavers)	\$120.00
US Postal Service	Post office box annual rent	\$68.00



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OLD BUSINESS

#5. Performance Review and Assistance Program (PRAP) Application for Funding

Javens reported that our application for funding through PRAP was awarded. 12-04-2015 Motion by J. Hoffman, second by C. Hoffman to accept and sign the grant agreement. All voted aye. Motion carried.

#6. Beaver Activity (Discussion)

A brief discussion was held regarding a request by Lyon County to coordinate payments for beaver trapping to avoid both organizations paying bounties on the same beavers.

NEW BUSINESS

#7. Approval of Submitted Drainage Application

One drainage permit was submitted that was not related to agricultural drainage. The application came from the MN Department of Transportation and includes adding a passing lane for the distance of one mile on TH 23 near Hanley Falls. The project also includes wetland filling and the construction of infiltration basins. The submitted plans have not been signed and do not reflect final plan stage. 12-05-2015 Motion by Boulton, second by C. Hoffman to not approve the application until the final plans are sent in. All voted aye. Motion carried.

#8. Petition for Improvement, Separable Maintenance, and Redetermination of Benefits: Lincoln County Ditch No. 39

Javens and Engels presented the application a petition for County Ditch 39. The petition was found to be in order. 12-06-2015 Motion by Dritz, second by J. Hoffman to accept the petition, order a preliminary engineer's report, and appoint Bolton & Menk, Inc. as the Engineer. All voted aye. Motion carried.

#9. Approval of Submitted Tiling Applications

Nine permit applications were presented to the Board. 12-07-2015 Motion by Dritz, second by J. Hoffman to approve the following permit applications. All voted aye. Motion carried.

##-Month-Year	Applicant	County	Township	Section	¼	Description
011215	Maurice Blomme Jr.	Lyon	Lucas	17	NW ¼	750' of 6" seepage line
021215	Roger Van Moorlehen	Yellow Medicine	Swede Prairie Burton	14 24		Replace 5" and 8" tile
031215	Roger Verly	Lyon	Nordland	12	NE ¼	1,500' of 4" seepage and 1,200' of 6" main line



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041215	Edward Nissen	Lincoln	Shoakatan	27	SE ¼	5,000' of 5" seepage line
051215	Adam Gorecki	Yellow Medicine	Burton	31	S ½ of SE ¼	2,400' of 4" seepage line
			Alta Vista	14	SW ¼	3,000' of 4" seepage line
061215	Gary Vanderstynne	Lincoln	Alta Vista	17	NE ¼	Construct four water and sediment control structures
071215	Emil Citterman	Lincoln	Royal	7		5" seepage line
081215	Randall Dombek	Lincoln	Royal	36	SE ¼	1,000' of 5" seepage line
091215	Jeff Hoffman	Yellow Medicine	Burton	12	N ½	Replace existing line, install new culvert

#10. *Reconsideration of Motion*

12-08-2015 Motion by Dritz, second by J. Hoffman to reconsider last month's motion 11-06-2015 to fine two landowners \$750 for buffer strip violations. C. Hoffman abstained from the vote. All others voted aye.

12-09-2015 Motion by Dritz, second by Boulton to consult with Attorney John Kolb on how to handle the loss of buffers since neither the landowners nor the renters were responsible for the removal of the buffers. C. Hoffman abstained from the vote. All others voted aye. Motion carried.

#11. *Internal Controls (Discussion)*

A brief discussion was held to remind all managers to follow the internal controls regarding incoming mail.

#12. *Manager Reports*

J. Hoffman asked about whether or not we would be able to complete all of the work on Ditch 4 since we could only assess 20%. Javens will do more research and bring information back to a later meeting.

Boulton reported on his attendance at the last Area II River Basin Projects, Inc. meeting.

#13. *Administrator Report*

Javens updated the Board on Ditch 38: the Engineer has submitted a permit application to the Army Corps of Engineers.

In regards to finding a better conference table for the office, Buysse stated he has a large table we could use. He will bring it in and we will see if it works better than our current table.

Javens reported that the landlord was okay with hanging a mailbox on the outside of the building.



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Javens reminded the Board members to turn in their surveys regarding the future of the watershed district.

#14. Meeting Adjournment

12-10-15 Motion by Boulton, second by Dritz to adjourn the meeting. All voted aye. Motion carried. Meeting adjourned at 10:30 a.m.

Respectfully Submitted,

Corey Hoffman,
Secretary of the Yellow Medicine River Watershed District

Minutes prepared by E. Javens.

The next regular meeting of the Watershed District Board of Managers will be held on January 11, 2016 at 9:00 a.m. at the office of the Yellow Medicine River Watershed District.