

Yellow Medicine River Watershed District  
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October 12, 2015

Regular meeting minutes

The regular meeting of the Yellow Medicine River Watershed District Board of Managers was called to order at 9:00 a.m. by Board Chairman Tim Buysse. Other board managers present were Tim Dritz, John Boulton, Jeff Hoffman and Corey Hoffman. Also were in attendance Lucas Youngsma.

*#1. Approval of Agenda*

The agenda was presented to the board for review and approval.

Motion was made by Boulton, seconded by C Hoffman to approve the agenda. All voted aye. Motion carried.

*#2. Approval of Previous Minutes*

The draft minutes of the regular September 14<sup>th</sup> 2015 meeting were presented to the board.

Motion was made by J Hoffman, seconded by Dritz to approve the minutes of September 2015 with the addition of the permits. All voted aye. Motion carried.

*#3. Approval of Treasurer's Report*

The treasurer's report was presented to the board by Dritz. He presented the monthly budget report and the projects and ditches' financial reports for the past month.

After discussion,

Motion was made by J Hoffman, seconded by Boulton to approve the treasurers' report. All voted aye. Motion carried.

*#4. Approval of Submitted Warrants*

The submitted warrants were presented to the board for approval.

Motion was made by C Hoffman, seconded by J.Hoffman to approve payment on the warrants to be paid. All voted aye. Motion carried.

The approved warrants are as follows:

*#5. Update – Laleman*

*#6. Update – Potz pension/UI Insurance*

Former Administrator will receive \$158/week in Unemployment insurance and \$3,500/quarter for YMR former employees.

*#7. Permits*

The following permits were submitted to the board for approval:

1. Kelly Krog	Lincoln	Lake Stay	7	NW ¼
2. Gayle Rassman	Lincoln	Lake Stay	6	SW ¼
3. Barbara Schumacher	Lincoln	Marble	10	
4. Lowell Fales	YM	Wegeland	18	NW ¼

#### *#8. Respec Contract – BWSR Grant*

The contract would entail Respec conducting a complete audit on the YMR office and working with Julie Blackburn from Respec to reorganize the office based upon the results of the audit. BWSR has approved a grant to cost share the fees for the audit and reorganization. The contract would be valid until January 2016 for Ms. Javens as Interim Administrator, at this time both parties would be able to reevaluate their positions.

Motion was made by Dritz, seconded by C Hoffman to approve the contract as written. Motion carried.

#### *#9. Upcoming Events*

Board Members should register for the 2015 Annual MAWD Conference.

#### *#12 Other Business*

The board discussed a request by Lucas Youngsma to digitize all watershed permits and the pros/cons of doing this. The board agreed to table this conversation pending more information.

The board also reviewed the request Area II for financial assistance for Moore project, Boulton will contact Kerry to find out more information on the project and report back to the board at the November meeting.

Motion to approve the auditor submitting quarterly payroll taxes (if possible) by C Hoffman, seconded by J Hoffman.

#### *#11. Adjourn the meeting*

Chairman Tim Buysse asked for a motion to adjourn the meeting.

Motion was made by Boulton, seconded by J.Hoffman to adjourn the meeting. All voted aye. Motion carried. Meeting adjourned at 10:29 a.m.

Respectfully Submitted,

Corey Hoffman, Secretary of the Yellow Medicine River Watershed District

**The next regular meeting of the Watershed District board of managers will be held on November 9<sup>th</sup>, 2015 at 9:00 a.m. at the office of the Yellow Medicine River Watershed District.**