



Yellow Medicine River Watershed District  
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May 11, 2015

Regular meeting minutes

The regular meeting of the Yellow Medicine River Watershed District Board of Managers was called to order at 9:00 a.m. by Board Chairman Tim Buysse. Other board managers present were Tim Dritz, John Boulton, Jeff Hoffman and Corey Hoffman. Also in attendance was Cindy Potz, administrator and Emma Volz, technician.

*#1. Approval of Agenda*

The agenda was presented to the board for review and approval.

5-01-2015 Motion was made by Boulton, seconded by J Hoffman to approve the agenda.

All voted aye. Motion carried.

*#2. Approval of Previous Minutes*

The draft minutes of March 2015 were presented to the board.

5-02-2015 Motion was made by J Hoffman, seconded by C Hoffman to approve the minutes of April 13, 2015. All voted aye. Motion carried.

*#3. Approval of Treasurer's Report*

The treasurer's report was presented to the board by Potz. She presented the monthly budget report and the projects and ditches' financial reports for the past month.

After discussion,

05-03-2015 Motion was made by Boulton, seconded by C Hoffman to approve the treasurers' report. All voted aye. Motion carried.

*#4. Approval of Submitted Warrants*

The submitted warrants were presented to the board for approval.

5-04-2015 Motion was made by J Hoffman, seconded by Boulton to approve payment on the warrants to be paid. All voted aye. Motion carried.

The approved warrants are as follows:

7739	James Wambeke	rent	\$500.00
	Century Tel	telephone	\$130.07
7751	Netpoint	website service	\$8.95
	managers per diem	Dritz	
7752		J Hoffman	\$74.16
7754		Boulton	\$699.58
7736		Buyse	\$606.87
		C Hoffman	
7737	staff	Potz	\$2,635.55
7738		Volz	\$2,142.11
	eft PERA	employee retirement fund	\$973.29
	eft IRS	payroll taxes	\$4,520.64
7742	Ivanhoe Times	publishing Ditch 38 notice	\$18.00
7743	Davis Typewriter Co	supplies	\$139.95
7747	League of Minnesota Cities	insurance	\$3,135.00
7748	League of Minnesota Cities	insurance	\$855.00
7750	BankCard Center	stamps, postage	\$213.87
7741	Bolton and Menk, Inc.	Ditch 38	\$1,687.50
7740	Lincoln County Environmental	50% cost share clean out	\$112.50
7749	Tetra Tech	WRAPS	\$7,570.50
7746	Jay Opdahl	beaver damage control	\$210.00
7753	Rinke Noonan	Ditch 38	\$3,782.00

#### *#5. Approval of Submitted Tiling Permits*

Volz presented the submitted tiling permit applications. After discussion, 05-05-2015 Motion was made by J Hoffman, seconded by C Hoffman, to approve the submitted tiling permit applications. All voted aye. Motion carried. The approved applications are as follows.

10515	Robert Bottleberghe	Lincoln	Limestone	23	E1/2 NW 1	approval pending TWP approval		
20515	Terry Renken	Lincoln	Lake Stay	17	NE 1/4			
30515	Terry Renken	Lincoln	Lake Stay	18	SW 1/4			
40515	Rob King	YM	Oshkosh	13	NE 1/4			
50515	Dennis Buyse	Lyon	Westerhe	5	NE 1/4			
60515	Fran Downing	Lincoln	Alta Vista	14	SW 1/4 SE 1/4			
70515	Adam Gorecki	Lincoln	Alta Vista	14	SW 1/4			
80515	David Alness	YM	Tyro	36	SE 1/4			
90515	Bill Cherp	Lincoln	Ash Lake	13	NE 1/4			

#### *#6. Board managers reports*

Boulton reported that he met with a representative from the city of Porter to discuss the cleaning of the drainage ditch to the west of Porter in order to alleviate the problem of flooding across highway 68 from the Porter Elevator to the Noyes Recycling Center properties. They are also

working with MN DOT on necessary repairs to allow for better drainage of a system affecting the area.

Boulton reported that he had heard that the bonding bill for the engineering on a project in Lac Qui Parle-Yellow Bank Watershed, is likely not going to get passed during this year's legislative sessions.

Tim Buysse reported that he had attended the policy committee of the One Watershed One Plan project.

Corey Hoffman reported that he had spoken with Eric Buysse of Eidsvold township section 3, along Lyon County Highway 3, and that they are questioning whether the large pile of rocks across the stream on the east side of the highway, if not placed intentionally, were a result of undermining under the highway, under the existing culverts. The Board requested that Potz inquire about the issue at the Lyon County Highway Department office, and determine why the rocks are there, and if there is in fact a washout.

Corey Hoffman met with Lillian Koch from Taunton, concerning a tile line going into Watershed Ditch 4, that she and her son Robert are concerned about. They wonder if it has collapsed. It is presently difficult to view, and we will be looking at it in more detail when we move forward with a ditch clean out.

#### *#9. Auditors Report*

Accountant Amanda Baarson from Meulebroeck, Taubert and Company, met with the board to share the audit facts and findings for the audit of 2014. No significant findings were reported. There was a discussion with questions and answers that helped us understand the audit results. 05-06-2015 Motion was made by Dritz, seconded by Boulton, to approve and accept the 2014 audit. All voted aye. Motion carried.

#### *#10. Administrators report*

Potz shared a copy of a letter given to her by our legal counsel, John Engels, that he had sent to Kurt Deter concerning the Claeys problem. The board will await word from the attorneys as to whether this will proceed to court or settle out of court.

Potz reported on the Ditch 4 and Ditch 5 reviews so far, using inspection reports from last year, where it was determined that some of the berms are not as wide as should be. She also reported that she has been discussing and informing a client who is unclear on the statute that states that watershed ditches must have a 16.5 ft berm on the drainage ditch. He dug up the berm last fall and planted it to corn this spring. The matter will be dealt with.

Potz reported that she has also be reviewing the reports from those who inspected the ditches, that both Ditch 4 and Ditch 5 should be cleaned as some of the tile lines in the bottom of the ditches don't flow well due to blockage. She has been checking on the options to proceed with getting them cleaned. The board authorized Potz to advertise for bids on the projects. The bids will be opened at the next board meeting on June 8, 2015 at 9:30 a.m. A meeting for the landowners will be held on June 15, 2015 to inform them and work with them on the spreading of the spoils, and the costs to them, with the assessments that will be asked of them through their property taxes.

Potz reported on the Lincoln County ditch 38 improvement project, stating that the viewers are doing their duty, and will soon be reporting in and requesting a hearing to share their results with the landowners and the Board.

Potz shared information on the WRAPS meetings that are being held to finalize the writing of the final report by MPCA, which will include all of the information and suggestions offered by our project partners and landowners gleaned at past meetings in Marshall and Minneota.

Potz shared information on the One Watershed One Plan project and the duties and progress made by all committees involved.

Potz and Volz presented the 2014 annual report to the board, reporting that this annual report will be presented at the upcoming county commissioners meetings that are being scheduled.

*#11. Adjourn the meeting*

Chairman Tim Buysse asked for a motion to adjourn the meeting.

5-07-15 Motion was made by Boulton, seconded by Dritz to adjourn the meeting.  
All voted aye. Motion carried. Meeting adjourned at 12:15 p.m.

Respectfully Submitted,

Corey Hoffman, Secretary of the Yellow Medicine River Watershed District

Minutes prepared by CMP

**The next regular meeting of the Watershed District board of managers will be held on June 8, 2015 at 9:00 a.m. at the office of the Yellow Medicine River Watershed District.**